**Auspice Policy**

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| **Version** | 0.2 Draft |
| **Scope/applies to:** | Committee and Staff |
| **Date Approved** |  |
| **Approved by** |  |

**Purpose**

The purpose of this policy is to guide decisions about auspice arrangements with individuals or other organisations.

An auspice arrangement is when a larger organisation assists a smaller organisation or individual to manage the manage a grant activity or event, particularly in relation to funding.

**Policy**

Before entering into any auspicing arrangement, the proposed project must meet the following criteria:

1. The project aligns with our **vision**, **mission** and **purposes**, and is aligned with one or more of our **strategic objectives**
2. The organisation or individual proposing the project is a reputable partner, and their goals and values align with ours
3. The proposal includes adequate funding for us to cover the administrative costs involved in supporting the auspicing arrangement (usually 10% of the total grant amount)
4. Contract/payroll arrangements are clear (including superannuation etc.)
5. The partner has an ABN.

Any auspice arrangement with a total grant value of $10,000 or greater must be approved by the Committee.

Grant funds are distributed to the auspiced party:

* At agreed milestones, and/or
* Upon provision of receipts for goods purchased.