



# 2018/2019 Annual Report

North East Neighbourhood House Network



## Our Vision

The North East Neighbourhood House Network (NENHN) is a strong network of vibrant neighbourhood houses that share resources and work collaboratively on common priorities.

## Our Aims

- To provide professional development for coordinators and committees
- To facilitate support and information sharing
- To promote and advocate on behalf of houses, in general and individually
- To develop projects addressing common issues

## Our Principles

NENHN operates within a social justice framework underpinned by 10 Community Development principles which are:

- Community Ownership
- Community Participation
- Empowerment
- Access and Equity
- Life Long Learning
- Inclusion
- Networking
- Advocacy
- Self help
- Social Action

## The Network's Principles and Values Are:

### Work in partnership openly sharing ideas and resources

- Communicate with all other network workers
- Facilitate opportunities to learn from each other
- Provide opportunities to build the capacity of individual houses
- Facilitate sharing of ideas and lessons

### Provide advocacy on behalf of all members to our peak body and other organisations

- Advocate for all houses
- Inform and support NHVic's advocacy role
- Promote the NH sector

### Support and promote social justice, ethical and environmental sustainability principles in all our activities

- Work towards environmental sustainability
- Support and promote social justice principles in all our activities
- Respect confidentiality
- Work ethically
- Encourage healthy debate

### Work to achieve valuable outcomes

- Use strength based approaches
- Work with each other to achieve things



## Contents

Chairperson's Report	3
Manager's Report	4
Network Directory	6
Annual Financial Statement	8
Treasurer's Report	8
Balance Sheet	9
Income Statement	10
Cashflow Statement	11
Notes To The Financial Statements	12
Statement By Committee	13

## Committee of Governance

Chairperson:	Jeff Percy	Olympic Adult Education
Treasurer:	Lynne Harris	Mill Park Community House
Secretary:	Gina Wittingslow	Jika Jika Community Centre
Ordinary Members:	Sue Kent	Belgium Avenue Neighbourhood House
	Lucie Holden	Watsonia Neighbourhood House
	Cobie Vermeulen	Living & Learning Nillumbik

*Maggie Clarke resigned as Chairperson in January 2019*

## Our Network

NENHN spans five local government areas:  
Banyule, Darebin, Nilumbik, Whittlesea and Yarra





## NENHN Chairperson's Report

It is with great pleasure that I offer the 2018 -2019 Report. Maggie Clarke was the Chairperson for the network for the first half of the year but unfortunately for us she left at the beginning of 2019. Maggie has contributed enormously to the Neighbourhood House sector for over 20 years. This experience, knowledge, advice and generosity is very difficult to lose from our Network and across the sector as whole. We wish her well in her new position in the Wyndham City Council.

2018 brought all of the Neighbourhood Houses together in our successful election campaign: WE DELIVER! WILL YOU? This included the distribution of 2,000 posters and 80,000 postcards across the sector for signing and delivering to local MPs, as well as a social media campaign. 'We Deliver! Will You?' was a massive success in terms of mobilising the sector, and resulted in the State Government pledging \$21.8 million across four years – the biggest investment in coordination hours by any Victorian Government. Since announcing the pledge, the State Government has funded 189 houses to deliver at least 25 coordination hours per week, including the establishment of 16 brand new houses and funding for 11 previously unfunded houses.

Julie Johnston, Gina Wittingslow, Colleen Duggan and Kim Le Cerf from our network on the Neighbourhood Houses Victoria Board certainly moved the sector forward and ensured that our voices were heard. What was heard loudly was a need for our sector to be recognised which led to the 2019 Adult Community Education

(ACE) Summit. A series of recommendations, developed in partnership with ACEVic, Adult Learning Australia and Community Colleges Australia, and informed by a consultation process across the Learn Local sector (with responses from 143 providers, representing an impressive response rate of 79 percent) was presented to the Minister.

The second NENHN Awards Night was held at St Georges Restaurant at Melbourne Polytechnic's Preston Campus. What a fantastic night to showcase all the wonderful activities undertaken by the Houses in our network. Well done to all who nominated and those who won awards.

I would like to thank Julie Johnston for her tireless work as Manager of the NENHN. Julie not only supports the Houses in our Network but is also active across the sector and in the combined networks group.

I would also like to thank the current Committee of Governance for their support and guidance. Thanks Maggie Clarke - Chair, Lynne Harris - Treasurer, Gina Wittingslow – Secretary, Sue Kent, Lucie Holden. We welcome Cobie Vermeulen, Manager, Living & Learning Nillumbik to the Network and to the NENHN Board.

Jeff Percy — Chairperson

## Manager's Report

**In the last 12 months we have continued to work on the objectives of the strategic plan. We celebrated funding campaign successes at a statewide level and locally with the funding increase for each of the Whittlesea Neighbourhood Houses as well as new funding from City of Whittlesea for Mernda Community House and Greenbrook Community House. We welcomed Mernda Community House (auspiced by Whittlesea Community Connections) as a new member to our network. It is great to see this little building that was once a maternal child health service come to life again. Well done Paras and team!**

Adult Community Education continues to be challenging and this year another member wound up their Registered Training Organisation business, leaving only six RTOs in our network down from ten only four years ago.

Our Darebin Neighbourhood Houses have broadened their reach by further building on the Friends of Baucau Partnership that started in 2001. Managers from five of the Darebin houses travelled to Timor-Leste to share knowledge and resources with grass roots community organisations. It was a valuable learning exchange for all involved. The Darebin Network's commitment to the women of Baucau continues on with two events funded that has brought the women of Baucau together again to plan and coordinate for the future. Laptops, computers toys and other items are now being collected to send to the women's organisations, schools and villages.

The Adult Community and Further Education project: Stronger Together was a focus for our Network this year. Living & Learning Nillumbik and Lalor Living and Learning were the lead agencies for this project. The purpose of the project was to develop a collaborative framework for Neighbourhood Houses and Learn Local Organisations to work more closely with family violence services. Through training and information sessions from Women's Health in the North and Women's Information and Referral Exchange, we developed a greater understanding the drivers of gender based violence, the impacts on women and families and how to respond. We explored the role of neighbourhood houses in prevention, response and recovery. Banyule and Nillumbik members participated in the Clothesline Project in the Week Without Violence and in the 16 Days of Activism. Through the project we developed relationships with specialist family violence agencies and developed referral resources. The project

has highlighted the urgent need to put in place better support for our staff and volunteers. While some members have access to counselling and Employee Assistance Programs, most do not. This will be a focus of the coming year. A Neighbourhood House Family Violence community of practice has started to enable members to continue to share resources, training and help each other developing gender equity strategies.

The Yarra Neighbourhood Houses did a great job of raising the profile of Neighbourhood Houses in the community at their annual "From the Heart" combined event. It showcased Neighbourhood House activities with a particular focus on sustainability, arts and culture and well-being.

It was satisfying to be part of the many changes that are happening at a statewide level through our peak body, Neighbourhood Houses Victoria. Many members participated in consultations to develop the NHVic strategic plan and it is pleasing to see progress of the objectives of this plan. NHVic is playing an important role in advocating for members on a variety of issues at state and federal levels. Members are also making the most of the Professional Development program and opportunity to do community development micro-credentials.

Sally O'Meara started work with NENHN as the Lead Digital Metor for the Be Connected Capacity Building project to improve digital literacy levels of older Australians. Sally is doing a great job of connecting with all the members across our Network.

In 2019 we said goodbye to quite a few managers and coordinators: Susan Stafford, Sam Agelis, Sunshine Cross, Anna Lee, Kevin Vivian, Liz Buijs and Maggie Clarke. We welcomed Benne Harrison, Paras Christou, Cobie Vermeulen and Natalie Bucknell.

Thank you to Lucie and the team at Watsonia Neighbourhood House for providing space for NENHN and support for events. And a big thank you to the committee for your support and encouragement through the year.



Julie Johnston — Manager





## YARRA

### Alphington Community Centre

2 Kelvin Road Alphington VIC 3078

**Coordinator** Leanne Coughlin

**E**

coordinator@alphingtoncommunitycentre.org.au

**T** 9499 7227

**W** alphingtoncommunitycentre.org.au

### Belgium Avenue Neighbourhood House

9 Belgium Avenue Richmond VIC 3121

**Manager** Sue Kent

**E** sueleanne1@netscape.net

**T** 9428 1676

**W** banh.org.au

### Carlton Neighbourhood Learning Centre

20 Princes Street Carlton North VIC 3054

**Manager** Mary Parfrey

**E** maryp@cnlc.org.au

**T** 9347 2739

**W** cnlc.org.au

### Collingwood Neighbourhood House

253 Hoddle Street

Collingwood VIC 3067

**Manager** Sue Kent

**E** sueleanne1@netscape.net

**T** 9417 4856

**W** banh.org.au

### Finbar Neighbourhood House

143 Kent St Richmond VIC 3121

**Coordinator** Lyn Davies

**E** coordinator@finbar.org.au

**T** 9428 7668

**W** finbar.org.au

### Fitzroy Learning Network

198 Napier St Fitzroy VIC 3065

**Manager** Robert Menzies

**E** robert@fln.org.au

**T** 9417 2897

**W** fln.org.au

### Holden Street Neighbourhood House

128 Holden St North Fitzroy VIC 3068

**Manager** Jacinta McManamon

**E** manager@holdenstreet.org.au

**T** 9489 9929

**W** holdenstreet.org.au

### North Carlton Railway Neighbourhood House

20 Solly Ave Princes Hill VIC 3054

**Manager** Alison Beck

**E**

manager@railwayneighbourhoodhouse.org.au

**E**

**T** 9380 6654

**W** railwayneighbourhoodhouse.org.au

### Richmond Community Learning Centre

15 Barnet Way Richmond VIC 3121

**Manager** Simone Gardiner

**E** manager@rclc.org.au

**T** 9428 9901

**W** rclc.org.au

### Princes Hill Community Centre

5 Bagung Lane Carlton North VIC 3054

**Coordinator** Dianna Walpole

**E** enquiries@princeshill.org.au

**T** 9387 7740

**W** princeshill.org.au

## DAREBIN

### Alphington Community Centre

(see above)

### Gurwidj Neighbourhood House

43 Clapham Street Thornbury VIC 3071

**Coordinator** Cindy Bux

**E** CindyB@aal.org.au

**T** 9416 7682

### Jika Jika Community Centre

Cnr Plant and Union Street

Northcote VIC 3070

**Manager** Gina Wittingslow

**E** office@jikajika.org.au

**T** 9482 5100

**W** jikajika.org.au

### PRACE

35 Sturdee St Reservoir VIC 3073

**Executive Officer** Libby Barker

**E** libby@prace.vic.edu.au

**T** 9462 6077

**W** prace.vic.edu.au

### Reservoir Neighbourhood House

2B Cuthbert Rd Reservoir VIC 3073

**CEO** Angie Davidson

**E** coordinator@reservoirnh.org.au

**T** 9462 4611

**W** reservoirnh.org.au

### SPAN Community House

64 Clyde St Thornbury VIC 3071

**Manager** Colleen Duggan

**E** manager@spanhouse.org

**T** 9480 1364

**W** spanhouse.org

### The Bridge – Preston

218 High St Preston VIC 3072

**Manager** Chris Lombardo

**E** manager@bridge.org.au

**T** 9484 5806

**W** bridge.org.au

### The Bridge – Thornbury

131 Shaftsbury Parade

Thornbury VIC 3071

**Manager** Chris Lombardo

**E** manager@bridge.org.au

**T** 9484 5806

**W** bridge.org.au





## BANYULE

### Diamond Valley Learning Centre

1 Diamond Creek Road  
Greensborough VIC 3088

**Manager** Veronica Kioria  
**E** veronica.kioria@dvlc.org.au  
**T** 9435 9060  
**W** dvlc.org.au

### Greenhills Neighbourhood House

Community Dr Greensborough VIC 3088

**Coordinator** vacant  
**E** coordinator@greenhillshnc.org.au  
**T** 9435 9287  
**W** greenhillshnc.org.au

### Livingstone Community Centre

1 Livingstone St Ivanhoe VIC 3079

**Coordinator** vacant  
**E** community@livingstone.org.au  
**T** 9497 2014  
**W** livingstone.org.au

### Olympic Adult Education

21 Alamein Rd West Heidelberg VIC 3081

**CEO** Jeff Percy  
**E** manager@oae.vic.edu.au  
**T** 9450 2665  
**W** oae.vic.edu.au

### Rosanna Fire Station Community House

232 Lower Plenty Road Rosanna VIC 3084

**Coordinator** Jasdip Singh  
**E** jasdips@rfsch.org.au  
**T** 9458 1935  
**W** rfsch.org.au

### Watsonia Neighbourhood House

47 Lambourn Road Watsonia VIC 3087

**Manager** Lucie Holden  
**E** manager@watsonianh.org.au  
**T** 9434 6717  
**W** watsonianh.org.au

## WHITTLESEA

### Creeds Farm Living and Learning Centre

Cnr Redding Rise and Snugburgh Way  
Epping North VIC 3076

**Manager** Max Sargent  
**E** manager@cflc.org.au  
**T** 9023 4606  
**W** cflc.org.au

### Greenbrook Community House

40 McFarlane Cres Epping VIC 3076

**Coordinator** Benne Harrison  
**E** benne.harrison@whittlesea.vic.gov.au  
**T** 9408 0916

### Lalor Living & Learning Centre

47A French Street Lalor VIC 3075

**Manager** vacant  
**E** manager@lalorllc.vic.edu.au  
**T** 9465 6409  
**W** lalorllc.vic.edu.au

### Mernda Community House

2 Heals Rd Mernda VIC 3754

**Coordinator** Paras Christou  
**E** merndach@whittleseacc.org.au  
**T** 0475 454 133  
**W** facebook.com/Mernda-Community-House-356781528344591/

### Mill Park Community House

68 Mill Park Drive Mill Park VIC 3082

**Manager** Lynne Harris  
**E** admin@millparkcommunityhouse.com  
**T** 9404 4565  
**W** millparkcommunityhouse.com

### Thomastown Neighbourhood House

52 Main St Thomastown VIC 3074

**Manager** Justine Sless  
**E** manager@tnh.org.au  
**T** 0488 224 439  
**W** tnh.org.au

### Whittlesea Community House

92a Church Street Whittlesea VIC 3757

**Manager** Mary-Lynn Griffith  
**E** wchi@whittleseach.com.au  
**T** 9716 3361  
**W** wchi.com.au

## NILLUMBIK

### Allwood Neighbourhood House

901 Main Road Hurstbridge VIC 3099

**Coordinator** Vicki Kaye  
**E** mail-inc@allwoodhouse.org.au  
**T** 9718 2717  
**W** allwoodhouse.org.au

### Living & Learning Nillumbik – Diamond Creek

119 Cowin St Diamond Creek VIC 3089

**Coordinator** Natalie Bucknell  
**E** natalie.bucknell@nillumbik.vic.gov.au  
**T** 9433 3744  
**W** livinglearningnillumbik.vic.gov.au

### Living & Learning Nillumbik – Eltham

739 Main Road Eltham VIC 3095

**Coordinator:** Karyn Kamminga  
**E** Karyn.Kamminga@nillumbik.vic.gov.au  
**T** 9433 3744  
**W** livinglearningnillumbik.vic.gov.au

### Living & Learning Nillumbik – Pantan Hill

18 Bishops Rd Pantan Hill VIC 3759

**Coordinator** Cobie Vermeulen  
**E** Cobie.Vermeulen@nillumbik.vic.gov.au  
**T** 9433 3744  
**W** livinglearningnillumbik.vic.gov.au

### Wadumbuk St Andrews Community Centre

35 Caledonia Street St Andrews VIC 3761

**Administrator** Julie Kelly  
**E** standrewscommunitycentre@gmail.com  
**T** 9710 1223  
**W** standrewscommunitycentre.org

# Annual Financial Statement

## Treasurer's Report

- The North East Neighbourhood House Network Inc completed the 2018-2019 in a positive position.
- Our expenses continue to be reduced due to a co-location with Watsonia Neighbourhood House.
- Provision for future expenses are strong and continue to grow.
- Annual budgets were prepared for the period. All areas remain under or at budget projection.
- All Statutory employee provisions continue to be accrued and allocated.
- Membership fees collected by the Network are used to provide quality training and workshops through the year.

My thanks go to Julie for her ongoing commitment to the Network and to Peter for the provision of quality financial statements.

We believe that this is an accurate financial summary of the transactions undertaken in the 2018-2019 period by the North East Neighbourhood House Network Inc



Lynne Harris — Treasurer

# Balance Sheet

AS AT 30 JUNE 2019

	2019 \$	2018 \$
<b>CURRENT ASSETS</b>		
Bendigo Bank — Operating	<b>80,378</b>	52,299
Bendigo Bank — Term Deposit	<b>53,938</b>	52,469
Petty Cash	<b>0</b>	0
Accounts Receivable	<b>33,337</b>	195
Prepaid Expenses	<b>890</b>	988
	<b>168,543</b>	105,951
<b>NON CURRENT ASSETS</b>		
Motor Vehicle at cost	<b>5,918</b>	5,918
Less Provision for Depreciation	<b>-5,918</b>	-5,918
Property Plant & Equipment at cost	<b>7,882</b>	7,882
Less Provision for Depreciation	<b>-4,898</b>	-3,679
	<b>2,984</b>	4,203
<b>TOTAL ASSETS</b>	<b>171,527</b>	110,154
<b>CURRENT LIABILITIES</b>		
Trade & Other Creditors	<b>14,621</b>	5,941
Provision for Annual Leave & Time in Lieu	<b>9,838</b>	11,506
Provision for Long Service Leave	<b>8,626</b>	5,797
Provision for Equipment & Services	<b>22,500</b>	22,500
Provision for Future Fund	<b>10,000</b>	10,000
Provision for Policy Development	<b>5,000</b>	5,000
Grants Received in Advance	<b>30,914</b>	1,372
Accrued Expenses	<b>1,901</b>	1,213
<b>TOTAL LIABILITIES</b>	<b>103,400</b>	63,329
<b>NET ASSETS</b>	<b>68,127</b>	46,825
<b>MEMBERS EQUITY</b>		
Opening Balance 1 July	<b>46,825</b>	36,798
Add Net Income For the Year	<b>21,302</b>	10,027
<b>TOTAL EQUITY</b>	<b>68,127</b>	46,825

# Income Statement

FOR YEAR ENDED 30 JUNE 2019

	2019	2018
	\$	\$
<b>INCOME</b>		
Grants	94,958	83,700
Membership	7,191	6,723
Consultancy	37,922	3,400
Sundry Income	2,655	3,421
Interest	2,718	878
<b>TOTAL INCOME</b>	<b>145,444</b>	<b>98,122</b>
Less		
<b>EXPENDITURE</b>		
Advertising	505	224
Bank Charges	227	258
Boardroom & Governance	792	733
Bookkeeping	3,330	2,710
Consulting Fees	3,115	617
Depreciation	1,219	1,687
Insurance	555	435
IT support	603	750
Motor Vehicle Expenses	1,859	1,118
Program Costs	7,438	4,407
Postage	0	10
Printing & Stationery	47	29
Rent	1,058	1,026
Repairs & Maintenance	50	32
Salaries	89,408	64,623
Staff Training	9	694
Subscriptions & Registrations	1,673	1,014
Sundry Expenses	1,111	196
Superannuation	8,174	5,374
Telephone & Internet	1,418	1,144
Travel	575	397
Volunteer Training & Expenses	100	79
Workcover	875	538
<b>TOTAL EXPENSES</b>	<b>124,142</b>	<b>88,095</b>
<b>NET INCOME FOR THE YEAR</b>	<b>21,302</b>	<b>10,027</b>

# Cash Flow Statement

FOR YEAR ENDED 30 JUNE 2019

	2019 \$	2018 \$
<b>INCOME</b>		
Grants Received	141,205	91,507
Other Income	15,909	14,887
Interest Income	1,816	878
	<b>158,930</b>	107,272
<b>EXPENDITURE</b>		
Payments To Suppliers & Employees	129,382	88,944
	<b>129,382</b>	88,944
<b>NET CASH INFLOWS FROM OPERATIONS</b>	<b>29,548</b>	18,328
less		
<b>NET CASH INFLOWS FROM INVESTING ACTIVITIES</b>		
Purchases Of Fixed Assets	0	0
<b>NET CASH INFLOWS</b>	<b>29,548</b>	18,328
<b>RECONCILIATION OF OPERATING SURPLUS WITH CASH FLOW FROM OPERATIONS</b>		
Operating Surplus/-Deficit For Year	21,302	10,027
Add Back Depreciation	1,219	1,687
	<b>22,521</b>	11,714
<b>MOVEMENT IN ASSETS &amp; LIABILITIES</b>		
Decrease/Increase In Receivables	-33,044	-3,988
Decrease/Increase In Creditors & Provisions	40,071	2,677
<b>NET CASH INFLOWS FROM OPERATIONS</b>	<b>29,548</b>	10,403
<b>CASH AT BANK AT START OF YEAR</b>	<b>104,768</b>	86,440
ADD NET CASH INFLOWS (OUTFLOWS)	<b>29,548</b>	18,328
<b>CASH AT BANK</b>	<b>134,316</b>	104,768
<b>MADE UP AS FOLLOWS</b>		
Bendigo Bank - Operating	80,378	52,299
Bendigo Bank - Term Deposit	53,938	52,469
Petty Cash	0	0
<b>CASH AT BANK</b>	<b>134,316</b>	104,768

# Notes To The Financial Statements

FOR THE YEAR ENDED 30TH JUNE 2019

## Note:1 Statement of significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial report preparation requirements of the *Associations Incorporation Reform Act 2012*. The committee have determined that the Association is not a reporting entity.

### Basis of Preparation

The report has been prepared in accordance with the following applicable Accounting Standards and Urgent Issues Group Interpretations:

- AASB 101: Presentation of Financial Statements
- AASB 107: Cash Flow Statements
- AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors
- AASB 110: Events after the Balance Sheet Date
- AASB 1031: Materiality
- AASB 1048: Interpretation and Application Standards

No other Australian Accounting Standards, International Accounting Standards Urgent Issues Group Interpretations or other authoritative pronouncements of the Australian Accounting Board have been applied.

### Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historic costs.

The following is a summary of the material accounting policies adopted by the Association in the presentation of the financial reports. The accounting policies have been consistently applied, unless otherwise stated.

### Accounting Policies

#### (a) Plant and Equipment

Plant and equipment are measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset's employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Increases in the carrying amount arising on revaluations are credited to the revaluation reserve in equity. Decreases that offset previous increases of the same asset are charged against fair value reserves directly in equity; all other decreases are charged to the income statement. Each year the difference between depreciation based on the assets original cost is transferred from the revaluation reserve to retained earnings.

#### (b) Depreciation

The depreciable amount of all fixed assets, is depreciated on a diminishing value basis over their useful lives to the Association commencing from the time the asset is held ready for use.

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated carrying amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

#### (c) Cash and Cash Equivalents

Cash and Cash Equivalents includes cash on hand, deposits held at call with banks or financial institutions, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short term borrowings in current liabilities on the balance sheet.

#### (d) Comparative Figures

Comparative figures have been adjusted to conform to changes in presentation for the current financial year where required by accounting standards or as a result of changes in accounting policy, or changes to the accounting period.

#### (e) Change in accounting policies

There have been no changes in accounting policies for the financial period.

# Statement By Committee



In the opinion of the Members of the Committee of the Association,

1. The accompanying revenue statement is drawn up so as to give a true and fair financial view of the Association's income for the financial year ended 30 June 2019.
2. The accompanying balance sheet gives a true and fair view of the state of affairs for the Association for the financial year ended 30 June 2019.
3. At the date of this statement, there are reasonable grounds to believe that the Association can meet its debts when and as they fall due.

This statement is made in accordance with the resolution of the Committee and is signed on and behalf of the Committee by:

Jeff Percy — Chairperson

Lynne Harris — Treasurer

Dated this 16 October 2019



North East Neighbourhood House Network Inc

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ABN 195 168 943 42  
Association Reg #A0026192J

NENHN acknowledges the support of the Victorian Government

